Memorandum

Notice of Health Information Practices

Policy: It is the policy of The Bridges Network to publicly post a "Notice of Health Information Practices" at all Facilities and to furnish a copy of this notice to persons served.

Procedure: Pursuant to 45 CFR, Parts 160 and 164 (Health Insurance Portability and Accountability Act), all facilities must:

- Post in a conspicuous place the following: "Notice of Health Information Practices" (see attached)
- Furnish a copy of this notice to all patients served that explains:
    - The Patient/Client Health Information Rights
    - Our responsibilities under the HIPAA Standards for Privacy of Individually Identifiable Health Information
    - How to report a problem regarding the privacy of health information